

Hello welcome to our online courses.

Firstly, we suggest that you verify that your device is ready for this new experience and you have everything you need to use the **Newrow** platform.

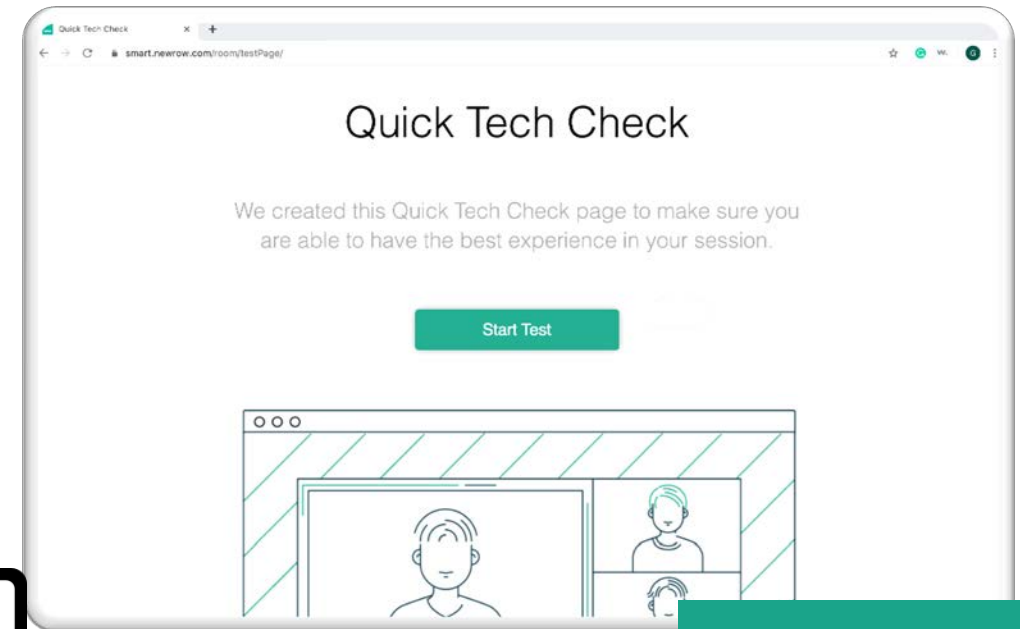
Click on the following link:

<https://smart.newrow.com/room/testPage/>

or just scan the **QR code** we show you on screen with your mobile device.



Workforce
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Since 1988
Learning Solutions



SCAN ME

new
row

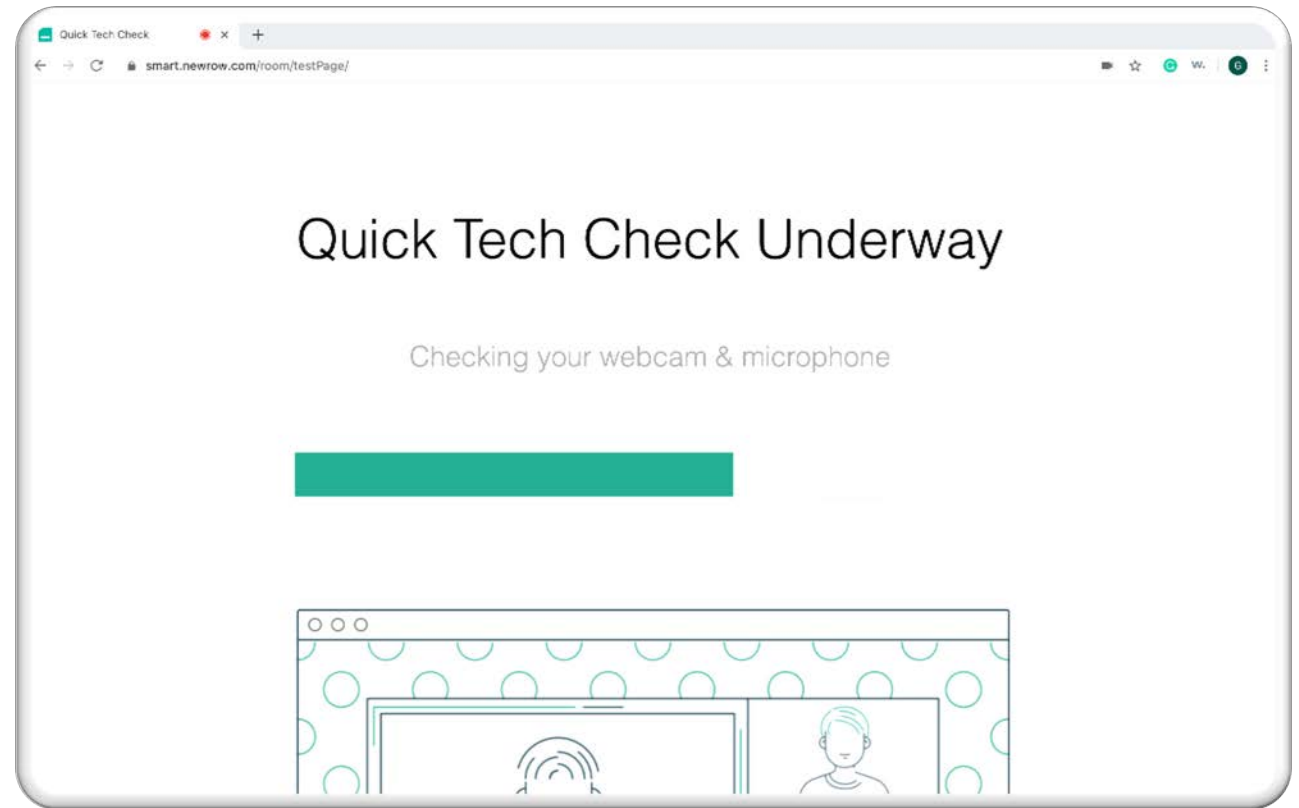


Quick Tech Check

The Newrow logo, which consists of the word "new" stacked above the word "row" in a white, sans-serif font, enclosed within a white square border. The entire logo is set against a teal background.

new
row

This page contains a tool that will let you know if your computer and the speed of your connection meet the minimum requirements to connect to the **Newrow** platform.





The System will do a quick check of your device and notify you if you **passed** the test.

PASSED

Quick Tech Check

smart.newrow.com/room/testPage/

Your connection quality

Test	Information	Status
Browser/OS Version Check	You are running Chrome version 83.0 on macOS version 10.15.5. This browser/operating system combination is fully supported!	PASSED ✓
Webrtc Components Check	WebRTC is fully supported!	PASSED ✓
Ping/Jitter	Ping time: 58.22 ms. / Jitter: 35.90 ms.	PASSED ✓
Download Speed	Download speed: 327.89 Mbps. Nice! This will do just fine	PASSED ✓
Upload Speed	Upload speed :234.58 Mbps. Nice! You'll do perfectly in a video chat.	PASSED ✓
Database Connection Test	Database Connected!	PASSED ✓
Server Connection Test	Server Connection Made!	PASSED ✓
Webcam Stream Test	Webcam Streaming Test Passed!	PASSED ✓

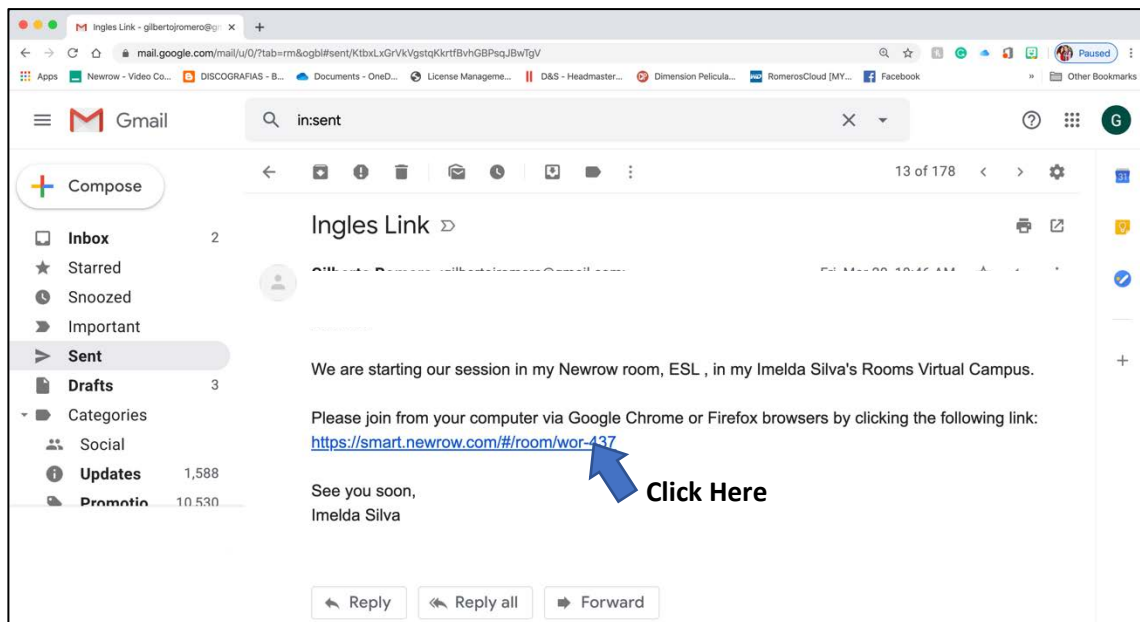


If your device does not meet the necessary requirements, we recommend asking our specialized support team or a family member to assist you.



Instructions to Newrow-Virtual Classroom Platform

1. **Open your email account and find an e-mail from your Instructor with the link to Newrow website**



2. **Follow the instructions. Enter in your Full name and e-mail address.**

KALTURA

ESL

Join as guest

Enter your name and email to join the session.

Name

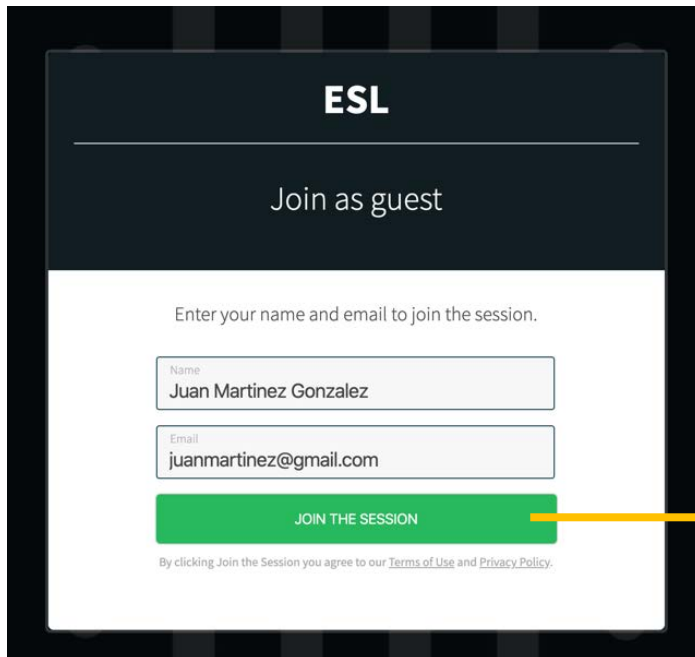
Email

JOIN THE SESSION

Type your Full Name

Type your Email

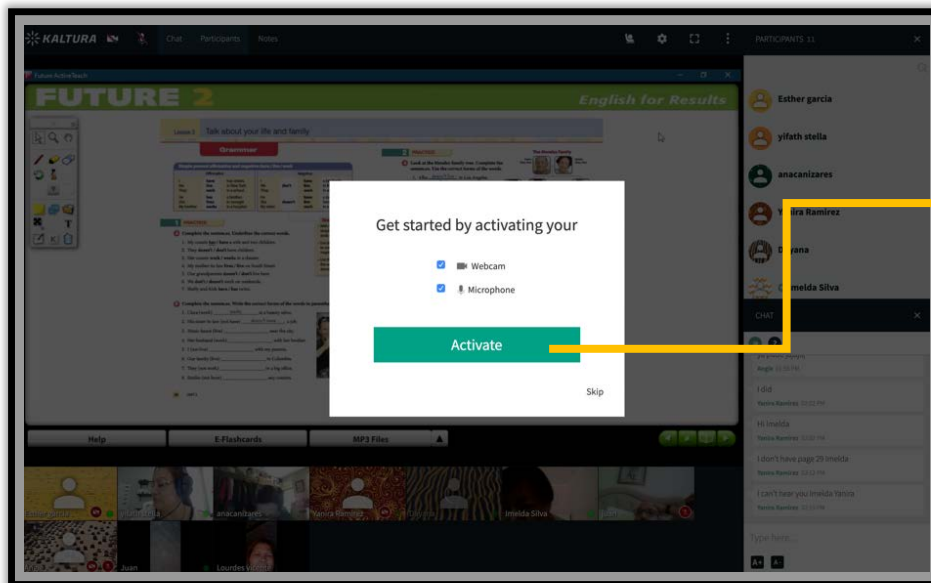
3. Click on the green button – **-JOIN THE SESSION-**



The image shows a web form titled "ESL" with the subtitle "Join as guest". Below the title, it says "Enter your name and email to join the session." There are two input fields: "Name" with the text "Juan Martinez Gonzalez" and "Email" with the text "juanmartinez@gmail.com". Below these fields is a prominent green button labeled "JOIN THE SESSION". At the bottom, there is a small line of text: "By clicking Join the Session you agree to our [Terms of Use](#) and [Privacy Policy](#)."

Click on the green button – **JOIN THE SESSION**

4. Activate your camera and microphone and make sure are enabled and ready to be used for the platform. If the internet browser or your computer asks for access to them, please make sure you allow it.



Make sure your camera and microphone are enabled. Click on Green Button **-ACTIVATE-**

5. Now you must be into your classroom and ready to start this new challenge



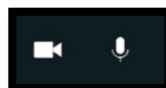
Newrow Virtual Platform Tools

Buttons to Turn On/Off
your Camera and your
Microphone

MODE OFF



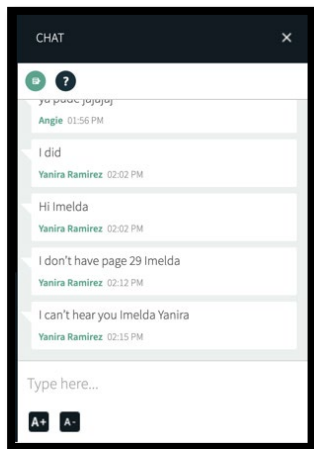
MODE ON



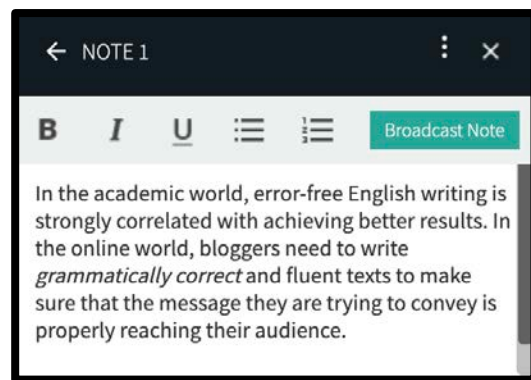
The screenshot displays the Newrow Virtual Platform interface. At the top, there's a navigation bar with 'KALTUR' logo, a camera/microphone icon, and tabs for 'Chat', 'Participants', and 'Notes'. Below this is the main content area showing a lesson titled 'FUTURE 3 English for Results'. The lesson content includes grammar exercises, a video of two men talking, and a calendar. On the right side, there's a 'PARTICIPANTS' list with names: Reyna Cabrera, Arturo Orrillo, Dalila Rodriguez, Ruth, Beatriz Fonnegra, and Alexandra Garcia. Below the participants list is a 'CHAT' window with messages from 'Angie' and 'Yanira Ramirez'. At the bottom, there's a grid of participants' webcams, including 'Arturo Orrillo', 'Reyna Cabrera', 'Dalila Rodriguez', 'Ruth', 'Beatriz Fonnegra', 'Alexandra Garcia', 'Imelda Silva', and 'brenda gilbert'. A blue arrow points from the 'Participants' tab to the webcam grid, and another blue arrow points from the 'Main Content Screen' label to the lesson content area.

Participants'
Web Cams

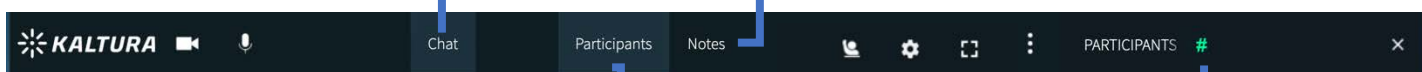
Main Content
Screen



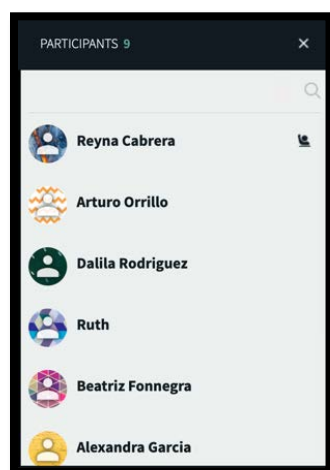
**Shows or Hides the
CHAT Window**



**Shows or Hides the
NOTES Window**



**Shows or Hides the
PARTICIPANTS Window**



**NUMBER OF STUDENTS
participating in the Class
in real time**



SETTINGS BUTTON- We recommend that you do not change the default settings unless you have problems with the sound or video



HAND RAISED BUTTON- Use whenever you want to ask or say something and someone else is talking. This will not interrupt and let your teacher know that you are waiting to talk.

FULL SCREEN BUTTON- It is very useful if you want to expand the platform to fill your screen.



ONLINE COURSES

PROTOCOL FOR CLASSES

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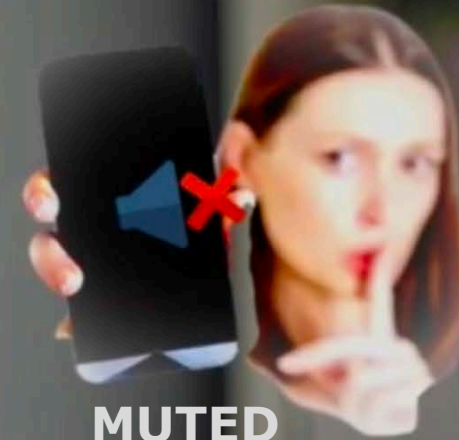
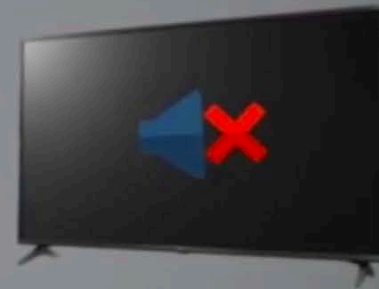
PROTOCOL FOR CLASSES

For online classes to proceed properly and effectively, it is important that students follow these rules, student cooperation is imperative and appreciated. Please keep in mind that noise is very distracting in online classes.



1

Participant **MUST** find a quiet place in the house before joining the class.



2

Devices such as televisions, radios, phones, stereos, etc **MUST** be OFF during a session.



3

Participant **MUST** ensure that no other persons or children are around while in class.



4

Participant MUST concentrate on class activities only and not do other things while in class, such as washing dishes, cooking, etc.



Participants **MUST** wait for their turn to talk, as several people talking at the same time is difficult to understand in this medium.



6

Participants MUST respect the class schedule. Stay inside the platform only during your class time.



7

Be patient. You need time to get use to this new medium of instruction. Later you will enjoy the many advantages.



Leave the session and close your browser after your teacher is finished with the class.

PROTOCOL FOR CLASSES